

**Joint Task Force
On Improving Education and Employment for
First Nations and Métis People**

Research Work Plan

April, 2012

Key Activity (A complete statement that includes a verb)	Deliverable (End product, or end result, of activities)	Due Date / Timeframe	Lead	Collaborating	Risks (Obstacles that may impact your ability to perform the Key Activity)
1. Develop a Research Plan: Based on four target groups – Early Childhood, Elementary/Secondary, Post- Secondary, and Labour-Force Attachment.	Research plan is complete with flexibility to conduct additional research as needed.	April 19 and on-going throughout the project	Norm Dray and Helen Horsman	Secretariat and Joint Task Force	Time constraints.
2. Develop a research plan that includes primary client centered research and identifies and describes lighthouse programs.	Draft Plan – See attached document	April 19, 2012 (Completed)	Norm Dray	Secretariat and Joint Task Force	None
3. Conduct research for the following two purposes: <ul style="list-style-type: none"> • To guide primary, client-centred research, on an as needed basis, with First Nations and Métis people focusing on their experiences and ideas about education and employment. • To identify and describe “lighthouse” 	Draft Report Final Report	Sept. 30, 2012 October 15, 2012	Terrance Pelletier, Michael Cottrell	Secretariat	Timelines

Key Activity (A complete statement that includes a verb)	Deliverable (End product, or end result, of activities)	Due Date / Timeframe	Lead	Collaborating	Risks (Obstacles that may impact your ability to perform the Key Activity)
programs and practices now in existence.					
<p>4. Develop an annotated bibliography of previously conducted research that will inform, enhance and guide the work of the Joint Task Force.</p> <p>This will include the following:</p> <ul style="list-style-type: none"> • Seminal Documents • Annotated Bibliography of research completed since 2002. • Distilling recommendations of past reports • Annotated bibliography of previous Task Force 	<p>Draft Report Draft Report</p> <p>Draft report</p> <p>Draft Report</p>	<p>April 27, 2012 April 27, 2012</p> <p>May 4, 2012</p> <p>April 20, 2012</p>	<p>Terry Myers Terry Myers</p> <p>Terry Myers</p> <p>Terry Myers</p>	<p>Secretariat, Joint Task Force</p>	<p>Timelines, Volume of research available.</p>
<p>5. Complete a gap analysis based on #1,2,& 3 above - Other new research as required</p>	<p>Completion of research as needed</p>	<p>On-going</p>	<p>Terrance Pelletier & Michael Cottrell</p>	<p>Secretariat, Terry Myers, Joint Task Force</p>	<p>None</p>
<p>6. Write the final Research Report</p>	<p>Completion of the final report is submitted to the Joint Task Force.</p>	<p>January 31, 2013</p>	<p>Terrance Pelletier & Michael Cottrell</p>	<p>Secretariat, Joint Task Force</p>	<p>Time constraints, progress of consultations</p>